

The 22nd International Conference on Thermoelectrics

ICT 2003

Organised by :

Laboratoire de Physicochimie de la Matière Condensée (University Montpellier II)

Laboratoire de Physique des Matériaux (University Nancy I)

Supported by :

The International Thermoelectric Society

The European Thermoelectric Society

SPONSORING

EXHIBITION

ADVERTISING

La Grande Motte - France

August 17-21, 2003

ORGANISED by

Laboratoire de Physicochimie de la Matière Condensée (University Montpellier II)
Laboratoire de Physique des Matériaux (University Nancy I)

DATES and VENUE

The working sessions will take place from August 17 to 21, 2003, at the Convention Centre (Avenue Jean Bene - 34280 La Grande Motte – France).

The exhibitors registration will be on Sunday 17 August, from 14:00 to 16:00.

The professional exhibition will take place at the LEVEL 0 of the Convention Centre.

COMMUNICATION

Before the Conference

- The 22nd International Conference on Thermoelectrics ICT 2003 will be announced on the Internet (*see Web Page*).

During the Conference

The sponsors' names and addresses will be mentioned in the final programme.

After the Conference

The detailed list of all the delegates will be given to the companies in order to enable them to make the most of their participation to 22nd International Conference on Thermoelectrics ICT 2003.

ORGANISING COMMITTEE

Presidents: **Hubert SCHERRER**

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Members : Didier RAVOT, Rose-Marie MARIN-AYRAL, Marie-Christine RECORD
Laboratoire de Physicochimie de la Matière Condensée (UMR CNRS 5617)

Anne DAUSCHER, Bertrand LENOIR
Laboratoire de Physique des Matériaux (UMR CNRS 7556)

CONTACTS

Booths, Advertising, Sponsoring of session : Jean-Claude TEDENAC
Tel. : + 33 (0)4 67 14 33 42 - E-mail : tedenac@lpmc.univ-montp2.fr

GENERAL ADMINISTRATION

SOCIETE INTERNATIONALE DE CONGRES ET SERVICES (CSI CONGRES)

337, rue de la Combe Caude - 34090 MONTPELLIER - France
Tel. : + 33 (0)4 67 63 53 40 - Fax : + 33 (0)4 67 41 94 27
E-mail : algcsi@wanadoo.fr

Web Page : <http://www.its.org/ict2003/>

SERVICES - SPONSORING

GUEST SPEAKERS

Financing of travel, stay expenses, and registration fees of one or more Invited Speakers. (*for further details, please contact us*)

SPONSORSHIP

Sponsoring of one working session (advertising in the room and in the programme) 3 000 €

ADVERTISEMENTS

ON THE WEB PAGE:

Logo of your Company and hyperlink to your Website 1 500 €

IN THE FINAL PROGRAMME :

Printing: June 2003 – Offset printing - Size : 21 x 29,7 - 300 copies

4 colour printing

Inside cover 2 – Inside cover 3 540 €

Inside pages : full page 380 €

IN THE CD ROM OF THE PROCEEDINGS : texts, sounds and pictures

Printing : June 2003 – 300 copies

One advertising space 590 €

Please note : If you have chosen to advertise in one of these medium, the CD Rom must be forwarded to us :

Web Page :	by return
Final Programme :	before June 15, 2003
CD Rom :	before June 15, 2003

ADVERTISING

IN THE CONGRESS BAG (limited)

1 folder - maximum 4 pages (supplied by the company) 590 €

ITEM SUPPLIES

Congress bags, note pads, pens or other items

EXHIBITION

BOOTHS (minimum 6 m²)

basic units : 6 m², i.e. 2m x 3m increase of the basic unit : 1m linear = 2 m²

9 m², i.e. 3m x 3m increase of the basic unit : 1m linear = 3 m²

ALLOCATION OF THE BOOTHS

The leased premises will be allocated according to the arriving order of the reservations sent along with their corresponding payment.

9 m² BOOTHS

2 800 €

6 m² BOOTHS

2 200 €

THESE PRICES INCLUDE :

1 table and 2 chairs + 1 electrical outlet

Free access to the exhibition "exhibition badge"

Free registration to the working sessions granted per 6 m² module reserved ("delegate badge" for the exhibitor Company representatives only)

Cleaning services for alleys

Insertion of the company's name in the "exhibition" part of the final programme (please fill in carefully the corresponding sheet which will be enclosed in the exhibitor's manual)

THESE PRICES DO NOT INCLUDE :

Dividing walls (beech colour), carpet (red colour) and bank of 3 spotlights :
(see *Reservation Form*).

27 € per m²

PAYMENT

• **Bank Cheques :** in **€uros**, made out payable to **CSI CONGRES – ICT 2003**

• **Accepted Credit cards:** VISA, MASTER CARD ou EUROCARD

• Cash payment on booking. *A receipt of payment will be sent out.*

BANK

Bank name : Société Bordelaise de CIC

Bank address : 9 place de la Comédie – 34000 Montpellier – France

Account holder : CSI CONGRES – **Bank Code :** 10057 – **Bank Branch Code :** 02100

Account number : n° 0102103071 B – **RIB Key :** 25

SWIFT Code : SBCIFR2B – **IBAN :** FR90 1005 7021 0001 0210 3071 B 25

Conditions of admission and participation

Art. 1 - Definitive registration files must be sent to the **SOCIETE INTERNATIONALE DE CONGRES ET SERVICES**, 337, rue de la Combe Caude - 34090 MONTPELLIER - FRANCE, before **March 31, 2003**.

The files that would be received after this date will be put on a waiting list, in the chronological order of the applications, and then, the leased premises will be allocated in proportion to the vacant spaces.

Art 2 - The reservation files signed by the Company will be acceptable only if they are submitted using the official registration forms given by the Organising Committee. The total amount of reservation is mandatory upon booking.

Art. 3 - If it becomes impossible to have the provided premises at the congress' disposal for this event in La Grande Motte - France, because of a third party or in case of absolute necessity, the organiser will have the possibility to organise the event in another city which can accommodate such an event, provided premises of the same standing could be put at his disposal and that accommodation conditions would be similar, and this, after notifying the participant and without any change in his participation commitment, especially regarding its amount.

Failing that, the organiser will not be held responsible for the cancellation of the congress and for the resulting prejudices if this cancellation is motivated by a case of absolute necessity. In this case, the deposits paid will, after the settlement of all the expenses incurred by the organiser, be shared among the participants in proportion to the sums paid by them, without any recourse for whatsoever reason against the organiser.

Edition-Advertising

2nd and 3rd cover pages : They will be allocated on a "first arrived - first served" basis, according to the postmark.

Art. 4 - Any form of advertising which would be different from the one using the medium made available by the organiser and for which the insertion fees have previously been paid according to the rates in effect, is forbidden.

Advertising orders for which documents and information necessary for printing have not been forwarded in due time will be printed in the following manner : "Space reserved by" followed by the name of the participant without the latter being entitled to claim refund of his payment or any indemnity whatsoever. After publication, a proof of each advertisement will be sent to the participant or his agent. Should the organiser need to prepare the design and the production of an advertisement because the corresponding offset positive film was not provided to him, the participant will have to pay all costs of photo-engraving, drawing and composition.

Exhibition

Art. 5 - The admission certificate is nominative, non-transferable and indefeasible. Exhibitors may not sublet or transfer - partially or totally - are strictly prohibited

without prior written authorisation from the organisers.

Art. 6 - Should an exhibitor fail to pay the sums owed within the set deadlines, the Organising Committee will be entitled to reclaim the space and under no obligation to reimburse the amounts already paid.

In case of **cancellation** by an exhibitor before March 31, 2003, the Organising Committee will retain 50% of the total amount paid as indemnity. If the cancellation occurs after this date, the total amount remains payable and will be kept as calling off indemnity.

Art. 7 - The Companies allowed to exhibit will receive the Exhibitor's Manual.

Art. 8 - Exhibitors must take the premises in the state that they found them and leave them in the same state, any damage caused by their installations and decorations being their responsibility. They will be directly responsible to the Convention Centre and/or the companies having supplied the materials. The Organising Committee cannot be considered responsible for damages caused.

Art. 9 - Exhibition plans are drawn up by the Organising Committee who will distribute the spaces according to the reservation order and taking into account the exhibitors' wishes as much as possible.

Art. 10 - If the Committee is compelled to modify partly the premises or installations for imperative reasons, no claim will be admissible and the exhibitors will commit themselves to abide by the decisions made.

Decoration of the booths

Art. 11 - The exhibitors are suggested to create an attractive stand which respects the specific standard layout.

Art. 12 - All allotted premises must be occupied by the corresponding exhibitors latest by 16:00 on Sunday 17 August 2003. Otherwise, they will be considered available and may be redistributed without the defaulter exhibitor being able to claim indemnity or refund.

Art. 13 - All the booths must be completely fitted out and the materials displayed in the set deadline, i.e. latest by 18:00 on Sunday 17 August, 2003.

Art. 14 - During the opening hours, the stands should be permanently occupied by a representative of the exhibitor Company.

DATES

Installation :

Reception of the parcels by the exhibitor and installation on Sunday 17 August 2003., from 14:00 to 16:00.

Each exhibitor is responsible for the transportation and reception of the materials addressed to him. Any delivery made in the absence of the consignee is made under his entire responsibility.

Dismantle :

Thursday 21 August 2003, from 16:00 to 17:00.

Collection of the parcels

The companies needing to send back material by carrier will have to gather their crates, parcels (clearly labelled) in the

space reserved for that purpose before Thursday 21 August, 2003, at 17:00 and to collect them latest by Thursday 21 August, from 17:00 to 19:00.

Art. 15 - The exhibitors will have to comply with the Convention Centre's instructions, with regard to entry and exit of materials including all vehicle circulation into exhibition.

Materials

Art. 16 - Before the beginning of the installation, no material may be brought in the exhibition. During the installation period, it will be possible to bring in the material, and this under the full responsibility of the exhibitors.

Exhibitors are responsible for all the materials (rented or not) they show on their booth. The Organising Committee accepts no liability for loss, theft or damage to the rented material that the companies would not have collected in the set timetable.

Exhibitors must directly take out a specific insurance policy.

Insurances

Art. 17 - Each exhibitor is to take out a full insurance policy from a manifestly solvent Company for any damage caused by himself, by the material exhibited or by any person in his employ whether directly or indirectly during the holding of the exhibition, so that no legal action can be taken against the organiser in case of damage.

Before the exhibit opens, the organisers shall require the exhibitors to present their insurance certificate.

Security

Art. 18 - The participants shall strictly comply with the measures of interior order of the exhibition or any police regulation laid down not only by the organiser but also by any relevant authority.

Other measures

Art. 19 - The Organising Committee will have the right to give a ruling on all the cases not provided for in the present regulations. All its decisions are final and immediately enforceable. Consequently, any circular sent to the participants will be an integral part of the regulations.

Other items of these regulations will appear in the Exhibitor's Manual.

Art. 20 - Any litigation which may not be resolved by mutual agreement shall be referred to the only competent jurisdiction, i.e. the courts of Montpellier (France).

Art. 21 - The companies who wish to take part in The 22nd International Conference on Thermolectrics have been informed of the present General Regulations and accept all the terms as well as the ones prescribed by the Convention Centre and the common law prescriptions applicable to public events organised in France.

They accept any new provision laid down by the circumstances and that the Organising Committee and the Convention Centre reserve the right to notify to them, even orally, and this, in the interest of the event.

